

# COVID RESPONSE

# INTERIM PERSONAL EDUCATION PLAN SECONDARY 2021 (Terms 3 and 4 only)

# To be chaired and completed by school

***Copy of PEP to be sent to: Virtual School Headteacher***

***via SOFIE (South Glos Schools only) uploading to Business support (ELS, P&C, Adults-North & PIT)***

***Alternatively send to*** ***CAHBusinessSupportBMR@southglos.gov.uk*** ***putting*** [securemail] ***at the start of the subject box in the email. Please send within 10 working days of the meeting.***

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| Name |  |
| **Date of Birth** |  |
| **School** |  |
| **Year Group** |  |
| **Date of interim PEP meeting** |  |
| **EHCP or SEND** | If an EHCP or SEND support is in place, please specify the area of need identified in the plan. **CI** - Communication and Interaction, **CL** - Cognition and Learning, **SEMH** - Social Emotional and Mental Health, **SPN** - Sensory and/or Physical needs. |

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| ESSENTIAL INFORMATIONPlease ensure that the following information is available at the PEP |
| **Previous PEP****Home / School learning information** |

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| **Actions from previous PEP** | **Who** | **Achieved** | **Impact to date** |
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| ATTENDANCE  |
| Is the student attending the school provision for Critical Workers and Vulnerable CYP?If not please provide reasons and state how the student is accessing home learning. |
| Actions | By Who: | By When: |

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| CURRENT PROVISION – IN SCHOOL/ ONLINE / HOME LEARNING  |
| Is the student accessing all learning provided by school?Are there any barriers to this?What have been the successes?What could improve the learning experience? |
| Actions | By Who: | By When: |

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| ATTAINMENT |
| **Subject** | **Attainment at the start of care** | **Attainment at the start of the school year** | **Current attainment / flight path – delete as appropriate** | **End of year target attainment** | **On Track?** | **FFT Target** | **Teacher’s comments**Including strategies which enable achievement and a positive attitude to learning, any barriers to learning and what is in place to ensure good progress. |
| **Maths** |  |  |  |  |  |  |  |
| **English** |  |  |  |  |  |  |  |
| **Science** |  |  |  |  |  |  |  |
| Actions | By Who: | By When: |

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| NEWS FROM PARENTS, CARERS AND SOCIAL WORKERConsider: any issues at home or in placement which may be affecting school life. |
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| * Carer/Parent actions to support education:
* Social Care actions to support education:
 | By Who: | By When: |

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| **HOME SCHOOL COMMUNICATION** |
| Who contacts home to check on wellbeing and how frequently?How is this recorded? |

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| PUPIL PREMIUMConsider: In school support, home tuition, clubs and activities in and out of school, any additional activity which will improve attainment and self-confidence. |
| **Review of current or future pupil premium spend required** |
| Area of curriculum identified for support | Agreed Support | Cost | What is the **intended impact** of spend on pupil outcomes? |
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|  |  |  |  |
|  |  |  |  |
|  | Total |  |  |
| **The Pupil Premium is held with the Virtual School and will be allocated to schools 3 times a year upon receipt of an up to date and comprehensive PEP focused on pupil outcomes. In order to receive funding, it is essential that the impact of spending has been evaluated and future spending is costed and focused on improved pupil outcomes; otherwise funding will be withheld. If there are additional funding questions/queries please contact Steve Claypoole at** **steve.claypoole@southglos.gov.uk****.** |
| Actions | By Who: | By When: |

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| Any agreed changes or additions to Pupil Premium spend (to reflect impact of Covid on learning and mental health) |
| Area | Agreed Support | Cost | What is the **intended impact** of spend on pupil outcomes? |
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|  |  |  |  |
| Total |  |  |  |
| **The Pupil Premium is held with the Virtual School and will be allocated to schools 3 times a year upon receipt of an up to date and comprehensive PEP focused on pupil outcomes. In order to receive funding, it is essential that the impact of spending has been evaluated and future spending is costed and focused on improved pupil outomes; otherwise funding will be withheld. If there are additional funding questions/queries please contact Steve Claypoole at** **steve.claypoole@southglos.gov.uk****.** |
| Actions | By Who: | By When: |

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| Student Target |
| **Student personal target (s)**This may refer to academic targets, extra-curricular activities, attendance, future planning etc. | How will I achieve this? | Who will help? | How will I know it’s achieved? |
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| Actions | By Who: | By When: |

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| SUMMARY OF ACTIONS |
| AGREED ACTIONS | By Who: | By When: |
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| PEOPLE INVOLVED IN THIS PEP |
| **Title****(Insert as appropriate)** | **Name + Contact details (email and telephone number)** | **Tick if present** |
| **Young Person** |  |  |
| **Designated Teacher** |  |  |
| **Social Worker** |  |  |
| **Parent** |  |  |
| **Carer** |  |  |
| **Class teacher** |  |  |
| **Other** |  |  |
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| **Virtual School** |  |  |

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| DATE OF NEXT MEETING: |
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| Please return the completed Interim PEP to the Virtual School within 10 working days of the meeting.***Copy of PEP to be sent to: Virtual School Headteacher******via SOFIE (South Glos Schools only) uploading to Business support (ELS, P&C, Adults-North & PIT)******Alternatively send to*** ***CAHBusinessSupportBMR@southglos.gov.uk*** ***putting*** [securemail] ***at the start of the subject box in the email..*** The school is also responsible for sending the completed document securely to all relevant parties who are not employed by South Gloucestershire. |