

# Child Safeguarding Practice Review Process Flow Chart (CSPR)

(Criteria from Working Together Overleaf)



The National CSPR Panel became operational on 29<sup>th</sup> June 2018 and is responsible for overseeing and identifying the review of serious child safeguarding reviews that are of national importance.

Concerns identified about the way organisations have worked together to safeguard a child from abuse or neglect

Organisation or individual completes a Child Safeguarding Practice Review (CSPR) Referral form and returns it securely to Children's Partnership Business Manager  
Business Manager notifies National Panel.

Within one working day the National CSPR Panel request a rapid review is undertaken to establish whether a CSPR should be undertaken

Business manager circulates rapid review paperwork. Agencies complete and return within 10 days, CSPR sub group meet to review submissions and make a recommendation to Executive to conduct a CSPR or alternative review.  
**AGENCIES LOCK THEIR RECORDS**

Written submission to the National CSPR Panel within 15 working days to inform them of the decision

National CSPR Panel meet to consider their response to the submission, and following this write to inform us of their decision

CSPR can only commence after this process is complete

Rapid Review Process – maximum of 15 days

**CSPR Commences**

- Actions:
- ✓ Appoint a lead reviewer
  - ✓ Agree who should form the Review Group to ensure that key organisations involved in the case are represented by a manager of sufficient seniority.
  - ✓ Identify staff to be included in the Practitioner Group ie the staff and managers who were directly involved with the child and their family
  - ✓ Inform family members about the review
  - ✓ Draft Terms of Reference for the CSPR
  - ✓ Agree template for chronologies

Business Manager writes to inform the referrer and key agencies that a CSPR will commence

Completion of review should be within 6 months and a copy must be submitted to the National CSPR Panel prior to publication

Working Together to  
Safeguard Children 2018  
Criteria for a Child  
Safeguarding Practice  
Review

**16C(1) of the Children Act 2004 (as amended by the Children and Social Work Act 2017) states:**

Where a local authority in England knows or suspects that a child has been abused or neglected, the local authority must notify the Child Safeguarding Practice Review Panel if –

- (a) the child dies or is seriously harmed in the local authority's area, or
- (b) while normally resident in the local authority's area, the child dies or is seriously harmed outside England.

**The criteria which the local safeguarding partners must take into account include whether the case<sup>81</sup>:**

- highlights or may highlight improvements needed to safeguard and promote the welfare of children, including where those improvements have been previously identified
- highlights or may highlight recurrent themes in the safeguarding and promotion of the welfare of children
- highlights or may highlight concerns regarding two or more organisations or agencies working together effectively to safeguard and promote the welfare of children
- is one which the Child Safeguarding Practice Review Panel have considered and concluded a local review may be more appropriate