

South Gloucestershire Trained Trainer Network Terms of Reference

Purpose:

To maintain high standards of training delivery and continuity of quality assurance of safeguarding adults training delivered by trained trainers within their own organisations.

Membership:

- Trained Trainers that have attended the South Gloucestershire SAB approved Train the Trainer Programme and completed successful visit by the Network Co-ordinator.
- Charlotte Fry (commissioned by South Gloucestershire SAB to deliver trained trainer programme and chair trained trainer network)
- South Gloucestershire Council Safeguarding Adult Team Manager or representative will be invited to each meeting.

Attendance:

It is expected that all trained trainers will attend at least 1 meeting a year, and at least 3 meetings over a two-year period, and deliver at least 1 safeguarding adult training session within their organisation a year.

Frequency:

There will be quarterly network meetings in line with South Glos SAB L&D Subgroup to allow for reporting. It is anticipated these will be 2 hours long, however, this will depend on agenda items. Any increase in length will be with agreement from the network members (for example to facilitate a guest speaker).

Quorate:

At each meeting there should be 25% quorate of provider network members.

Aims:

- To share good practice.
- To reflect on in house training that has been delivered (what went well and challenges)
- To share resources and activities
- To develop new ideas
- To discuss and share any published SAR and learning.
- To invite speakers to support increased knowledge of safeguarding to support continued improvement