



South Gloucestershire Safeguarding Children Board Minutes

Date: 15th March 2019

Time: 09.00am – 1.00pm

Venue: **CONFERENCE ROOM, THE KINGSWOOD CENTRE, NEW CHELTENHAM ROAD, KINGSWOOD BS15 4FS**

SGSCB Membership		Attendance 2018-19			
Name	Organisation	08/06	05/10	13/12	15/03
Adam Bond	Faith Sector	Y	Y	Y	A
Adrian Walshe	Merlin Housing	A	R	N	N
Alison Sykes	Head of Secure & Emergency Services, SGC	A	Y	Y	A
Amy Weir	Independent Chair	Y	Y	Y	Y
Annie Hunter	Principal Social Worker, SGC	Y	N	Y	N
Ben Moseley	Avon & Somerset Police	N (Mark Evans)	Y	Y	Y
Carol Metters	Next Link	N	R	R	R
Carol Sawkins	University Hospitals Bristol	Y	R	Y	A
Catherine Boyce	Strategic Safeguarding, SGC	Y	Y	Y	A
Cecily Cook	BNSSG	For Information Only			
Chris Sivers	Director - Children, Adults & Health SGC	Y	Y	Y	A
Chrissie Hardman	Sirona	Y	R	Y	Y
Duncan Stanway	Barnardo's	Y	Y	Y	Y
Gareth Jones	Children with Disabilities Rep - Sirona	A	A	N	A
Helen Blanchard	North Bristol Trust	R		Y	?
Holly Magson	Workforce Development, SGC	Y	Y	Y	Y
Jackie Mathers	BNSSG	A	Y	Y	A
Joseph Lee	Special School Rep	-	A	N	Y
Jon Hunt	Lead member for Children & YP	Y	A	N	A
Jon Shaw	Head of Commissioning, SGC	For Information Only			
Julie Cathcart	Head of Education, Learning & Skills, SGC	A	R	Y	R
Julie Jones	SSAFA	Y	N	N	Y
Karen Moore	Legal Services, SGC	Y	A	A	Y
Kate Mansfield	Named GP for safeguarding children	Y	Y	A	A
Katy Trundle	Avon Probation Service, NPS	Y	Y	Y	A
Lynn Franklin	AWP	N	N	N	Y
Lindsey Mackintosh	Designated Doctor	Y	A	Y	Y
Lynn Gibbons	Public Health	R	Y	Y	R
Marilyn Harrison/Kate Morrow	Avon Probation Service, CRC	N	R	N	A
Moir Fitzgerald	South Glos & Stroud College	N	N	N	R
Neil Liddington	Avon Fire & Rescue	For Information Only			
Rosi Shepherd	NHS England	For Information Only			
Rachel Webb	Early Years, SGC	Y	Y	Y	A
	Secondary School Rep	-	-	-	
Robert Walsh	Head of Safe Strong Communities, SGC	Y	Y	Y	A
Sarah Taylor	Board Business Manager	Y	Y	Y	Y
Simon Hester	South Western Ambulance	For Information Only			
Sonya Miller	Head of Integrated Children's Services, SGC	Y	Y	Y	A
Steve Waters	Youth Offending Service	R	R	N	R
Suzanne Smith	HMP Eastwood Park	N	N	N	N
Tim Ruck	Primary School Rep	Y	Y	A	Y
Victoria Caple	Avon & Somerset Police	Y	R	R	A
Victoria Penaliggon	CAFCASS	For Information Only			

Key: Y = Attended; R = sent a representative; A = sent apologies; N = Did not attend



1	<p>Welcome And Introductions, Apologies</p> <p>Evacuation Procedure</p> <p>Safeguarding Story – Duncan Stanway</p> <p>Duncan gave a brief overview of a piece of work being carried out with a Young Person (16 years old). This will be a standing item on the agenda in order to help the Board focus on children.</p> <p>The Board asked for another service to provide a Safeguarding Story for the next Board meeting – Chrissie Hardman agreed to do this.</p>
2	<p>Minutes Of Meeting Held On 13th December (Development Session) for accuracy</p> <p>Agreed</p> <p>Minutes Of Executive Committee 01st February (cancelled due to bad weather)for accuracy</p> <p>No actions to agree as meeting cancelled</p> <p>Action Log Tracker</p> <p>Domestic Abuse Strategy - ST will request an update from LG</p> <p>Learning Brief – Early Parental Stresses – ST/CH to follow up outside of Board</p> <p>Working Together changes – Change to Green</p> <p>Contextual Safeguarding – no update</p> <p>SEND Self Audit – agenda item 12</p> <p>Vice Chair nominations – BM had shown an interest but has been advised this could cause a conflict of interest – wait for new safeguarding arrangements to be confirmed and re-visit after.</p>
3	<p>Business Plan update (for information only –updates included within the paper)</p> <p>Discussed by Board</p> <p>Children</p> <p>Item about Voice of Children is now complete as is agenda item on this Board.</p> <p>ST updated the Board about the safeguarding award to young people who have helped with Safeguarding, down to organisations to decide on young person to receive award.</p> <p>SEND</p> <p>Report went to the Board today (item 12)</p> <p>ST to follow up YP survey with LG</p> <p>New Safeguarding Arrangements - on-going</p>



4	<p>Quality Assurance Audit (Jackie Mathers - DEFERRED)</p> <p>No report to present to Board, as no audit completed this quarter.</p>
5	<p>Multi-Agency Performance Report (Amy Weir)</p> <p>Performance report was unable to go to Safeguarding Executive Board for sign off as meeting cancelled.</p> <p>HM gave an update re training – numbers increasing around no shows, new costs have been implemented and admin do send out reminders, 2 new Trainers starting April to increase training opportunities, discussion held around waiting lists and have numbers been increased to allow more staff to book on! Suggestion raised to get rid of waiting lists altogether, HM said this would cause problems as the rooms booked only allow for a certain number of staff to attend at one time and if people were to just turn up it may cause a problem, suggestion passed around capping waiting lists?</p> <p>Question raised if alleged cases where the perpetrator is a child against child could be included in the report.</p> <p>Discussion concluded that Partners will bring data to the next Board meeting, from their own agencies about peer to peer abuse.</p> <p>Action Agenda item for June Board about young people as perpetrators.</p>
6	<p>New Safeguarding Arrangements – Verbal update (Sarah Taylor) - DEFERRED</p> <p>Presentation today deferred due to Ofsted feedback.</p> <p>ST gave a brief update – 2 workshops held – Police / CCG and LA – well attended, with a lot of input from Schools. PowerPoint slides will be circulated with these minutes</p> <p>An Independent Consultant (Kathy O’Mahony) putting together a report from feedback received, meeting being held re findings / next steps. New arrangements need to be submitted to the DFE by the end of June 2019.</p>
7	<p>MARAC Update (Jennie Lowe on behalf of PB)</p> <p>JL informed the Board that MARAC is changing, due to multi-agencies talking and working together more, JL explained that they are moving to a new format of virtual meetings, being held fortnightly at Badminton road, Yate, with dial in facilities, people will only need to dial in to discuss their relevant cases, a face to face meeting will still take place but the idea is to move towards a virtual platform.</p> <p>Launch will be on the 1st Wednesday in April.</p> <p>Question raised re how this would work with Education – this remains unclear at the moment, but BSO check and alert schools, would be helpful to have a generic list for schools (still being worked out). Information is being shared with Schools prior to the launch.</p>



8	<p>MASH Update (Jennie Lowe)</p> <p>PB met with Sirona re future MASH, decision made that now is not the right time to re-launch MASH, a designated police officer has been assigned at Badminton road, along with a specialist Nurse.</p> <p>Steering group will reconvene in April 2019</p> <p>Discussion held about MASH function, further updates will be needed.</p> <p>Action Agenda item for an update to June Board</p>
9	<p>Children's Voices (Vanessa Parkhill)</p> <p>VP attend the Board to give an update from feedback received (9 in total) – ST to send out via email.</p> <p>Feedback showed YP are being listened to and participation was good, Police feedback received and passed on to Young People.</p> <p>VP has asked if any partners implement the suggestions from young people – please let her know.</p> <p>Action ST to update Business Plan.</p>
	<p>BREAK</p>
10	<p>Elective Home Education (Guy Halley)</p> <p>GH attended to give an update to the Board about developments in relation to Elective Home Education (EHE) and Children Missing Education Data is taken from information available in February 2019.</p>
11	<p>Section 175 Audit Headline Report (Mark Dee for Julie Cathcart)</p> <p>MD presented to the Board an update on Section 175, the report collated the responses from the schools that took part in the Safeguarding Audit for the period 2018 -2019.</p> <p>99% of schools completed audits, one Independent school has still not returned their audit – follow up has taken place.</p> <p>120 responses received Early Years – 0 Primary – 93 Secondary – 16 (17 schools) Special – 8 (7 schools) PRU – 1 Post 16 – 2 *One secondary school incorrectly labelled themselves as a special school</p> <p>MD confirmed he will be monitoring actions. ST asked question on behalf of CB requesting that allegations that had not been reported to the LADO should be followed up and reported in retrospect.</p>



Agenda

	<p>Action</p> <p>To bring back to the Executive in May.</p>
12	<p>SEND Update (Nick Lowe) – read only</p> <p>ST confirmed the SEND Sub-Group have published new guidance and will formally be launched at the conference taking place on the 19th March.</p> <p>HM confirmed there are still 4 places available on the conference which can be booked on the Board website. Topic around Safeguarding Children with Disabilities, key note speakers including voice of Young Person.</p>
13	<p>Section 11 Report (Sarah Taylor)</p> <p>This year the Section 11 audit has taken the form of an interagency walkabout with board members conducting visits to agencies working with children in South Gloucestershire.</p> <p>For this Section 11 audit the following agencies were visited by South Gloucestershire;</p> <ul style="list-style-type: none"> Youth Offending Service St Stephen's Infant School Community Rehabilitation Service (CRC) <p>ST mentioned that frontline staff were not aware of the LSCB.</p> <p>To raise awareness of the LSCB, possible suggestions were;</p> <ul style="list-style-type: none"> A twice yearly newsletter A paragraph with a link included to go on schools websites.
15	<p>CP-IS (Jackie Mathers)</p> <p>Withdrawn</p>
16	<p>Early Help Consultation (Geri Palfreeman) – read only</p> <p>ST gave a reminder that the consultation ends on the 20th March and if partners have not taken part, please do so.</p>
17	<p>Challenge Log</p> <p>ST to update</p> <ul style="list-style-type: none"> Add Elective Home Education to Challenge Log – ST Add Exclusions to Challenge Log – ST <p>Risk Register</p> <p>ST to update</p>
18	<p>AOB</p> <p>NHS England series of workshops about County Lines. ST has sent out a link in the Board Manager bulletin where people can book on.</p>



Next Meeting	
Date/Time of Meeting	Friday 14 th June 2019 9:30am- 1pm
Venue	Room F18, Kingswood Civic Centre
Future Meetings	13 th September 2019