



South Gloucestershire Safeguarding Children Board - Minutes

Date : 5th October 2018

Time: 9:30am-1pm

Kingswood Civic Centre

SGSCB Membership		Attendance 2018-19			
Name	Organisation	08/06	05/10	13/12	15/03
Adam Bond	Faith Sector	Y	Y		
Adrian Walshe	Merlin Housing	A	R		
Alison Sykes	Head of Secure & Emergency Services, SGC	A	Y		
Amy Weir	Independent Chair	Y	Y		
Anne Morris	BNSSG	For Information Only			
Annie Hunter	Principal Social Worker, SGC	Y	N		
Ben Moseley	Avon & Somerset Police	N	Y		
Carol Metters	Next Link	N	R		
Carol Sawkins	University Hospitals Bristol	Y	R		
Catherine Boyce	Strategic Safeguarding, SGC	Y	Y		
Chris Sivers	Director - Children, Adults & Health SGC	Y	Y		
Chrissie Hardman	Sirona	Y	R		
Duncan Stanway	Barnardo's	Y	Y		
Gareth Jones	Children with Disabilities Rep - Sirona	A	A		
Julie Cathcart	Head of Education, Learning & Skills, SGC	A	R		
Holly Magson	Workforce Development, SGC	Y	Y		
Jackie Mathers	BNSSG	A	Y		
Moir Fitzgerald	South Glos & Stroud College	N	N		
Jon Hunt	Lead member for Children & YP	Y	A		
Jon Peyton	AWP	N	N		
Jon Shaw	Head of Commissioning, SGC	For Information Only			
Joseph Lee	Special School Rep	-	A		
Julie Jones	SSAFA	Y	A		
Karen Moore	Legal Services, SGC	Y	A		
Kate Mansfield	Named GP for safeguarding children	Y	Y		
Katy Trundle	Avon Probation Service, NPS	Y	Y		
Lindsey Mackintosh	Designated Doctor	Y	A		
Lynn Gibbons	Public Health	R	Y		
Marilyn Harrison/Kate Morrow	Avon Probation Service, CRC	N	Y		
Neil Liddington	Avon Fire & Rescue	For Information Only			
Nick Rudling	NHS England	For Information Only			
Rachel Webb	Early Years, SGC	Y	Y		
	Secondary School Rep	-	-		
Robert Walsh	Head of Safe Strong Communities, SGC	Y	Y		
Sarah Taylor	Board Business Manager	Y	Y		
Sarah Thompson	South Western Ambulance	For Information Only			
Sonya Miller	Head of Integrated Children's Services, SGC	Y	Y		
Steve Waters	Youth Offending Service	R	R		
Sue Jones	North Bristol Trust	R	N		
Suzanne Smith	HMP Eastwood Park	N	N		
Tim Ruck	Primary School Rep	Y	Y		
Victoria Caple	Avon & Somerset Police	Y	R		
Victoria Penaliggon	CAFCASS	For Information Only			



1	<p>Welcome And Introductions/ Apologies /Evacuation Procedure</p> <p>Representatives attending on behalf of board members Natalie Colfer on behalf of Adrian Walshe, Merlin Housing Sarah O’Leary on behalf of Carol Metters, Next Link Jill Chart on behalf of Chrissie Hardman, Sirona Rachel Webb on behalf of Helean Hughes (Julie Cathcart), Education Tracy Warburton on behalf of Steve Waters, YOS Nina Gordon on behalf of Carol Sawkins, UHB Stuart Bell on behalf of Victoria Caple, Avon & Somerset Police</p> <p>Also In Attendance for Agenda Items Paul Brewster, Access and Response, SGC Catherine Parry, Improvement Consultant, SGC Katy Harwood, For Early Help Review</p>
2	<p>Minutes Of Meeting Held On 8th June 2018 (and any actions not scheduled on this agenda)</p> <p>Agreed as a true record.</p> <p>Minutes Of Executive Committee 6th September 2018 (and any actions not scheduled on this agenda)</p> <p>Apologies Apologies and present listed for Chris Sivers – amend to apologies - MT Apologies and present listed for Karen Moore – amend to apologies – MT</p> <p>Action Log Tracker Domestic Abuse Strategy currently Peter Murphy down as person responsible- Lynn Gibbons agreed to be lead – ST to amend Learning Brief – date of action showing as 14/07/17 – ST to amend Regional Data now available Sonya to send data to ST for circulation. MASH – not up and running – ST to remove from Action Tracker Eastwood Park – re-opened without informing the Local Authority, concerns expressed by Health Visitors and Midwifery, meeting planned to discuss. Safeguarding Board App – not progressing with this at this time – ST to remove CDOP – discussed at CDOP meeting, Public Health have done some work on this, AS to meet and discuss. Performance Report – no further information National Working Work – Steve Bagley is attending an SLT meeting mid-October to assist in undertaking an audit around 16 & 17 year olds JTAI – Waiting for 1 more name – ST to follow up Julian House – ST confirmed she has been invited and awaiting confirmation Learning Brief – In progress Working Together changes – ST to write out – in progress Widget Version of Annual Report – work in progress</p>
3	<p>Quality Assurance Audit (Jackie Mathers)</p> <p>JM delivered a presentation outlining audit findings of Children with a disability subject of a CP plan</p> <p>The Board were split into 4 groups to look at the following and hold a discussion (5</p>

	<p>minutes) and present findings to the Board</p> <ol style="list-style-type: none"> 1) All children's records should reflect how they need to receive communication recognising their own needs. 2) Children's vulnerability because of their disability must be part of any assessment. And parental lack of engagement must be challenged 3) Any changes to multi-agency decision must be agreed by all partners 4) Improving the use of tools <p>Feedback included</p> <ol style="list-style-type: none"> 1) Group One Feedback <ul style="list-style-type: none"> Key individual nominated Allow communication methods related to specific needs Ensure child's voice is heard Consider how to adapt the approach to communicate 2) Group Two Feedback <ul style="list-style-type: none"> Practitioners not understanding the terminology being used Overlap re communication/information not recorded Lack of engagement – explore more, previous issues to be explored Not using jargon 3) Group Three Feedback <ul style="list-style-type: none"> Clear review dates (S47) Virtual meetings <p>Discussion about whether this is a window on the system or a one off situation. SM to look at the case file Action: SM will check details of this case and feedback to the Board</p> <ol style="list-style-type: none"> 4) Group Four Feedback <ul style="list-style-type: none"> ST producing one sided learning brief from all audits for practitioners Review policy and procedures – South West / sign post more easily <p>Recommendation Slide – Point 5 Discussion about this recommendation SM/CB not in agreement, need consent Action: SM/CB/JM to discuss outside of meeting</p> <p>JM updated the board that the most recent audit has been completed – theme: Sexual Abuse within the family</p>
5	<p>Multi-Agency Performance Report (Catherine Boyce)</p> <p>Training attendance has improved and feedback was positive.</p> <p>Referrals from the Police have fallen, CP mentioned this is out of sync with the rest of the Avon and Somerset area, 94% drop on DA notifications, believe to be around recording on the new data systems re notifications, will improve in Q2, Police are being asked to review data, BM discussed with VC – due to better recording practices, issues in recording are better, looking into anomalies</p> <p>Action: BM to update at next Board</p>
6	<p>Annual Report (Sarah Taylor)</p> <p>ST asked for feedback / comments on the draft report, requested sign off from the board. ST gave update about Section 11 Audits taking place November 18 – January 19 Voice of the Children SG/Bristol/BANES/Somerset.</p> <p>Agencies not visited last time – CRC / Youth Offending Service / Schools</p> <p>Action: ST to write to organisations</p>

	Board agreed to publish Annual Report.
7	<p>MARAC update (Catherine Boyce)</p> <p>LSCB to note the content of the paper as a proposal of changes to the MARAC process in South Gloucestershire, and provide local governance for the MARAC Transformation Project. Phase one addresses cases with children linked, second phase will extend to adult only cases.</p> <p>Proposal put to the last Board not agreed.</p> <p>SAB have agreed this update, looking for agreement from LSCB.</p> <p>Board agreed to proposal</p>
8	<p>Contextual Safeguarding (Catherine Parry)</p> <p>CP attended to present about Multi-Agency risk management pathway and plans; a proposal for South Gloucestershire Children to the Board.</p> <p>CP asked the Board to agree a multi-agency working group, CP to chair.</p> <p>CP to send research out to the Board</p> <p>Already agreed by Executive Board. Implementation date asap – timescale of December</p> <p>Board agreed</p> <p>Action</p> <p>CP to send out to core partners re attendance, who best to attend from the Police, Public Health, and Health Colleagues for working group</p>
9	<p>Annual Report on Access and Response (Paul Brewster)</p> <p>PB attended to present the Annual Report of the Access and Response Teams service for the year April 2017 to March 2018.</p> <p>Key issues for discussion</p> <ol style="list-style-type: none"> 1) Service structure and current staffing 2) Multi-agency Safeguarding Hub 3) Summary & analysis of performance data 4) Overall summery of ART and future areas of development for the service using the Signs of Safety model <p>PB explained there are still concerns around staffing and reliance on agency workers, need to stabilise the agency staff usage.</p> <p>Essex partners coming in to overtake a review of MASH.</p> <p>JM questioned page 4 re all 3 Partners, and engagement with MASH. PB agreed to amend wording for clarity.</p>
10	<p>Domestic Abuse Strategy (Lynn Gibbons)</p> <p>DVA strategy consultation has been completed, but not yet updated to reflect the comments received.</p> <p>Interim PADA meeting to be held in the next couple of months to sign off the final version.</p>



	<p>Newly structured PADA – looking at development rep from the Board to join PADA. Board asked to contact LG if anyone is interested to be part of the group.</p> <p>Action: LG to send dates to ST</p>
11	<p>ACEs Update (Lynn Gibbons)</p> <p>LG informed the board that a mapping exercise will be available to share in the next couple of weeks once it has been signed off.</p> <p>Conference date 22nd November – a few spaces left.</p>
12	<p>Partner Engagement Exercise (Catherine Boyce/Sarah Taylor) Impact of Organisational Change</p> <p>Looking at partnership arrangements within South Gloucestershire by September 2019.</p> <p>CP & ST asked the Board to split up into 4 groups and board member completed an exercise together based on the partner engagement work prepared prior to the board meeting.</p> <p>CB explained the outcomes intended from the exercise carried out are;</p> <ol style="list-style-type: none"> 1) All Board members are clear about the expectations of them and their responsibilities 2) The effectiveness of the LSCB is evidenced 3) Within S Glos there is a strong partnership and leadership base onto which the new inter-agency safeguarding arrangements can build from 2019 <p>Feedback from the exercise will form part of the development morning on 13th December</p>
13	<p>Early Help – Review of Strategy (Katy Harwood)</p> <p>KH gave an overview of our commitment to Early Help. Strategy being refreshed and engagement events have been circulated to the LSCB partners.</p> <p>Key Work is to set the right priorities. Small group exercise to agree LSCB priorities, followed by feedback to KH</p>
14	<p>Annual Report on the Arrangements with Independent Providers within South Gloucestershire (Catherine Boyce) Item postponed</p>
15	<p>Annual Report on the Prevent Programme (Robert Walsh) Provided as a report to note</p>
16	<p>AOB</p> <p>ST reminded Board about Business plan item about beginning each board meeting with a short case study to incorporate the voice of children. Duncan Stanway agreed to bring first one to the next full board</p>

Future Dates

13 December
KCC Rooms 39/40