



# AGENDA

## SOUTH GLOUCESTERSHIRE SAFEGUARDING CHILDREN BOARD

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Date : 8 June 2018  
Time : 9.00-1.00  
Venue : Kingswood Civic Centre, Room 39/40

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### Members of the Committee

**Amy Weir**, Independent Chair; **Adam Bond**, Bristol Diocese, Diocesan Safeguarding Adviser; **Sara Blackmore**, South Gloucestershire Council, Deputy Director of Public Health; **Catherine Boyce**, South Gloucestershire Council, Strategic Safeguarding Services Manager; **Penny Chislett**, South Gloucestershire and Stroud College, Designated Safeguarding Lead; **Paul Coates**, Merlin Housing, Director of Housing and Communities; **Mark Evans**, Avon & Somerset Constabulary, Chief Inspector; **Lynn Gibbons**, South Gloucestershire Council, Public Health Consultant; **Chrissie Hardman**, Sirona, Head of Children's Services; **Maria Hennessy**, North Bristol Trust, Head of Nursing and Governance in the Community Child Health Partnership; **Helean Hughes**, South Gloucestershire Council, Head of Education, Learning and Skills; **Councillor Jon Hunt**, South Gloucestershire Council, Lead Member for Children and Young People; **Annie Hunter**, South Gloucestershire Council, Principal Social Worker; **Gareth Jones**, Sirona, Lead Disabilities Nurse; **Julie Jones**, Soldiers, Sailors, Airman & Family's Association, Personal & Family Support Worker; **Sue Jones**, NBT, Executive Lead for Safeguarding; **Joseph Lee**, Pastoral Lead, New Horizons Learning Centre; **Rachel Light**, CRC Probation; **Lindsey Mackintosh**, North Bristol Trust, Designated Doctor, Safeguarding Children; **Holly Magson**, South Gloucestershire, Workforce Development Advisor (SAF and Safeguarding); **Kate Mansfield**, South Gloucestershire Clinical Commissioning Group, Named GP For Safeguarding Children; **Jackie Mathers**, South Gloucestershire Clinical Commissioning Group, Associate Director of Nursing and Quality (Safeguarding); **Carol Metters**, Next Link, CEO; **Sonya Miller**, South Gloucestershire Council, Head of Integrated Children's Services; **Anne Morris**, South Gloucestershire Clinical Commissioning Group, Nurse Director and Head of Quality and Safeguarding; **Peter Murphy**, South Gloucestershire Council, Director for Children, Adults and Health; **Jayde O'Brien**, NPS Probation, Team Leader; **Victoria Penaliggon**, CAF/CASS, Service Manager; **Jon Peyton**, AWP, Head of Safeguarding Children; **Rhian Priest**, Bristol Technology and Engineering Academy, Principal; **Tim Ruck**, Primary Phase Schools, Headteacher; **Carol Sawkins**, University Hospitals Bristol, Named Nurse for Safeguarding Children; ; **Lucy Smith**, South Gloucestershire Council, Team Manager (People), Legal Services; **Suzanne Smith**, HMP/YOI Eastwood Park, Head of Safety & Equalities; **Duncan Stanway**, Barnardos; **Alison Sykes**, South Gloucestershire Council, Head of Secure and Emergency Services; **Sarah Taylor**, South Gloucestershire Council, Safeguarding Board Manager; **Sarah Telford**, Survive, Chief Executive; **Sarah Thompson**, (interim representative) South Western Ambulance Service, NHS Foundation Trust, Safeguarding Named Professional; **Robert Walsh**, South Gloucestershire Council, Head of Safe Strong Communities; **Steve Waters**, South Gloucestershire Council, Youth Offending Team Manager; **Rachel Webb**, South Gloucestershire Council, Education Adviser Early Years;

## AGENDA

1	<b>Welcome And Introductions</b>
2	<b>Evacuation Procedure</b>
3	<p><b>Apologies For Absence</b>            Jackie Mathers            Paul Coates            Sue Jones (represented by Claire Foster)            Helean Hughes            Blanche Duffy            Will White            Lynne Gibbons (represented by Jacqui Offer)            Gareth Jones            Marilyn Harrison            Rachel Light            Joseph Lee</p>
4	<p><b>Minutes Of Meeting Held On 9 March 2018 (and any actions not scheduled on this agenda)</b></p> <p>See action tracker</p>
5	<p><b>Minutes Of Executive Committee 3 May 2018 (and any actions not scheduled on this agenda)</b>  <b>Action Tracker</b></p> <p>Domestic Abuse / Strategy to be presented at October Board            JTAI – to be discussed in meeting later (item 26)            Challenge Log – update from MARAC, looking at risk register – discussed at Executive meeting, not due to come to the Board            Eastwood Park – meeting held on the 13<sup>th</sup> July            Domestic Abuse Learning brief – work in progress – bring to September Executive</p> <p><b>Action</b>            To let Sarah Taylor know if any issues with Action Tracker – ALL            Domestic Abuse to come to September Board            Learning Brief – to go to September executive</p>
6	<p><b>Multi-Agency Performance Report (Catherine Boyce)</b></p> <p>Analysis considered at performance Executive</p> <p><b>Domestic Abuse</b> – fallen by 60%, Mark Evans to establish if this is related to the Police BRAG system.  <b>Action</b> – AW to write to Mark Evans</p> <p>Training attendance low, has dropped  <b>Action</b> – AW to write to all partners</p> <p>Lack of capacity at base – CB meeting next week to explore</p>

	<p>CP plans – 2 children more than 2years – no concerns, will be coming off shortly.  No referrals to ART School Nursing – concerning – JM &amp; LG to look into, query over how data is being recorded.  <b>Action</b> – CH to talk to CB</p> <p>Minutes of Performance Executive reference question about warranted Police officers attending Child Protection Conference, CB confirmed our arrangements are Working together compliant.</p> <p>To look at data in table 1.1  <b>Action</b> - SM/CP</p> <p>Question raised about reporting Missing children, CB explained this information goes to Missing Sub-Group.  <b>Action</b> - Circulate last report to Missing CSE Sub-Group to the Board (ST)</p>
7	<p><b>Ofsted Monitoring Visit Update</b> (verbal update) (Sonya Miller)  SM gave an update on the recent Ofsted Monitoring visit which took place on the 22/23 May, copy of the letter available here  <a href="https://reports.ofsted.gov.uk/local-authorities/south-gloucestershire">https://reports.ofsted.gov.uk/local-authorities/south-gloucestershire</a>.</p> <p>A much more positive letter (tone and content).</p> <p>A huge amount of work to be done and it was not an easy visit, pleased with better outcome and we are on the right trajectory.</p> <p>SM informed the Board that the next visit would be 8<sup>th</sup> &amp; 9<sup>th</sup> August.</p>
8	<p><b>MARAC update</b> (Helen Rosenthal)</p> <p>Helen Rosenthal gave an overview to the background.</p> <p>Proposal to the Board that MARAC will align with MASH in South Gloucestershire from September 2018.</p> <p>Issues raised;  MASH in South Gloucestershire not function well  Police are available but only virtually  Potential for Police to join physically in September  Concern that at this stage introducing MARAC not feasible  MARAC is resource intensive, need to understand more what impact MARAC has.  High volume of cases.  Plan applies for Children but concerns about Adults raised</p> <p>Decision agreed that we cannot advocate MARAC being brought into MASH, we need a plan B, we need a functioning MASH before the next SIF.</p> <p><b>Action</b>  HR to report back to the Board with alternative options.  AW to write to Ian Wiley raising concerns about Police representation on the Board.  SM to talk with Amanda Deeks</p>

	Police presentation at October Board to clarify representation and provide option B regarding MARAC.
9	<p><b>SCR Update</b> (Verbal) (Catherine Boyce)</p> <p>CB undertaking SCR to Toby (5 week old baby) who died at home, criminal investigation also underway.</p> <p>Lucy Young is the independent reviewer. Baby only know to Midwifery / Health Visitor.</p> <p>Suggestion made to look at Ava SCR in Bristol (similar incident involving a baby murdered at home) to link up learning.</p>
10	<p><b>Annual Report and Business Plan</b> (Sarah Taylor)</p> <p>Annual Report - various emails sent out for requests for information, deadline is the end of June ready for the Executive and Board in October.</p> <p>ST asked for returns to be sent back and if anyone has any photographs over the last year that they want included, please send them to ST giving permission to use them in the report.</p> <p>Business Plan – amendments agreed / sign off.  <b>Action</b> – ST to make changes and publish Business Plan.</p> <p>CSE – CB gave an update about commissioning external Provider to give an overview of CSE, long delays from National Working Group and now requesting £6k to carry out work.</p> <p>Action: CB/AW request Board members contact CB with alternative options for this overview to take place.</p>
11	<p><b>Six monthly Vinney Green Update</b> (including reference to the recent investigation with its recommendations and action plan) (Alison Sykes)</p> <p>SM has taken over line management, update meets the S45 regulation for Children’s Homes and is a detailed report.</p> <p>DFE funding of 2.36 Million agreed at Cabinet which will allow refurbishment at Vinney Green.</p> <p>Report accepted by the Board.</p> <p>Annual report at October Board</p> <p>CB gave information about a significant complaint made against practice at Vinney Green. PM oversaw an independent investigation. The process is now complete and there is an action plan re learning, there were no safeguarding concerns evidenced. An action plan is being monitored.</p>

	AM liaising with Julie Curry (AWP) for a meeting next week.
12	<p><b>No Shows at Training by Agencies</b> (Holly Magson) (minutes of 9 March)</p> <p>Training attendance data presented.</p> <p>Some actions already completed.</p> <p>Training sub-group will follow up and dip sample names of non-attenders, especially where there are repeats to establish reasons.</p> <p><b>Action</b> – HM to follow up with training sub-group</p>
13	<p><b>Section 11 Walkabout Update</b> (Sarah Taylor) (minutes of 9 March)</p> <p>Paper presented contains walkabout information from Bristol and South Gloucestershire, BANES and North Somerset to follow.</p> <p>Key learning for South Gloucestershire Safeguarding Children’s Board is lack of knowledge about SWCPP (South West Child Protection Procedures), ST has circulated electronic poster. Board members requested to circulate this widely.</p> <p>Proposal was made to the Board for the theme for the next Section 11 - that another inter-agency walkabout takes place on the theme of Listening to Children. Questions for the audit being devised in July and will come to the October Board for sign off, walkabout will take place between November 18 and January 19.</p> <p>Board agreed the action set out above.</p>
14	<p><b>Avon and Somerset Consortium Update</b> (Sarah Taylor) (minutes of 9 March) (Verbal)</p> <p>There was a meeting on the 3<sup>rd</sup> May to review options following proposals by working group, next steps meeting taking place in July for Directors of LA / CCG / Police.</p> <p>Since the meeting further work is continuing and there is a proposal for a project officer to be appointed to work on the required model.</p> <p>Timescale - new arrangements need to be in place by September 2019.</p>
15	<p><b>Independent Domestic Violence Advocate (IDVA) Proposal</b> (Sonya Miller/Amy Weir)</p> <p>This was a proposal that came to the Executive for a 12 month pilot of a full time post half funded by the LSCB.</p> <p>Costs are £17,500 for the year – agreed by the Board. Future sustainability should be considered by the service during the year.</p>

16	<p><b>PADA Strategy</b> (Verbal update) (Jacqui Offer)</p> <p>Domestic Abuse strategy will be ready for sign off next week; there will be a 12 week pilot and consultation period. The final document will be shared at the October Board.</p>
17	<p><b>DoE report on Safeguarding and Radicalisation</b> (Robert Walsh)</p> <p>Workshop offered by Police for Board members to consider this report, volunteers to RW.</p> <p>JO'B / KM / AB volunteered to take part.</p>
18	<p><b>CDOP Issues</b> (Alison Sykes)</p> <p>No meeting in May, last meeting identified a theme about Young People suicides.</p> <p>AS / HH to share this with schools.</p>
19	<p><b>Quality Assurance Sub Group Audit</b> (Jackie Mathers)</p> <p>Delay in undertaking audit, this item will be brought to the October Board.</p>
20	<p><b>Early Help Update</b> (Geri Palfreeman)</p> <p>SM gave an update and reminded partners about Early Engagement events in July, taking place on the 12<sup>th</sup> &amp; 16<sup>th</sup> July formal invite to follow.</p>
21	<p><b>Annual sharing of South Gloucestershire Health and Wellbeing Board, South Gloucestershire Safeguarding Children Board, South Gloucestershire Safeguarding Adults Board and South Gloucestershire Safer, Stronger Communities Strategic Partnership Plans for Coming Financial Year as per the Agreed Protocol Governing The Relationship Between the Boards/Partnerships</b></p> <p>This protocol is out of date, agreed still useful to have this protocol in place, therefore we will need to update.</p> <p>Agreed that more helpful for each Board to have Business Plans and Summaries provided from others.</p> <p><b>Action;</b> CB will update protocol</p>
22	<p><b>Annual Report on Access and Response</b> (Sonya Miller)</p> <p>ART Annual Report – not yet ready to come to the Board, deferred to October Board, issues around Mosaic data.</p>
23	<p><b>Safer and Stronger Communities Strategic Partnership Priority and Targets for 2018/19</b> (Robert Walsh)</p> <p>RW presented Strategic Partnership Delivery Plan.</p> <p>Priorities identified for the next 12 months;  Serious Organised Crime  Rogue Trading and Mass Marketing Fraud</p>

	<p>Child Sexual Abuse / Child Sexual Exploitation  Anti-Social Behaviour  Domestic Abuse  Hate Crime</p>
24	<p><b>ACE's update</b> (Briefing Note) (Jacqui Offer)</p> <p>JO presented briefing note about Adverse Childhood Experiences.</p> <p>Public Health are leading on this work and would welcome partner engagement. Board members to get in contact with Lynne Gibbons with questions or suggestions.</p> <p>Lynne Gibbons will bring a full presentation to the October Board.</p>
25	<p><b>a) Risk Register</b> (Sarah Taylor)</p> <p>Board members requested two new items to be added  New Safeguarding Arrangements  Impact of Organisational Change</p> <p>MARAC item to be updated following today's meeting.</p> <p><b>b) Challenge Log</b> (Sarah Taylor)</p> <p>Police non-attendance at the Board and continuing concerns about the functioning of and future plans for MARAC arrangements to be added.</p>
26	<p><b>Preparation for Joint Themed Area Inspection</b> (Sonya Miller)</p> <p>Sarah Thompson gave a presentation to the Board about preparing for the possibility of a JTAI inspection.</p> <p>JTAI involves 12 inspectors over 3 organisations over a 3 week period, yesterday there was a meeting to learn from Bristol's experience of JTAI.</p> <p>The next steps for South Gloucestershire are to establish names of data leads, operational group members and strategic leads from each agency.</p> <p>Names to be sent to ST by the 31<sup>st</sup> July 2018.</p> <p>Further meetings will be arranged and a multi-agency audit dry run will take place when the new themes for JTAI are announced.</p> <p>Action; Key agencies to supply names to ST by the 31<sup>st</sup> July 18  Since the meeting, it has been discovered that the likely theme will be children subject to sexual abuse within the home.</p>
27	<p><b>AOB</b></p> <p>KM requested that the vacancy left by Sarah Telford (Survive) could be filled by Julian House who have taken over the work with children previously delivered by Survive.</p> <p>Agreed  <b>Action;</b> ST to invite a representative from Julian House</p>

	<p>SM for information Refugee resettlement scheme protocol is in place, a recent event led to a fantastic response from partner agencies.</p> <p>AW reminded Board members that the December meeting would be a development morning.</p>
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**Future Dates**

5 October  
KCC Rooms 39/40

13 December  
KCC Rooms 39/40