



SOUTH GLOUCESTERSHIRE SAFEGUARDING CHILDREN BOARD MEETING

Friday 21 October 2016

PRESENT:

Rachel Cook, Independent Chair; **Catherine Boyce**, South Gloucestershire Council, Strategic Safeguarding Services Manager; **David Gee**, CAFCASS, Service Manager; **Chrissie Hardman**, Sirona, Head of Children's Services; **Sue Jones**, NBT, Executive Lead for Safeguarding; **Louise Leader** Pathways Learning Centre, Head teacher; **Lindsey Mackintosh**, North Bristol Trust, Designated Doctor, Safeguarding Children; **Peter Murphy**, South Gloucestershire Council, Director for Children, Adults and Health; **Gill Sinclair**, South Gloucestershire Council, Legal Services Manager; **Duncan Stanway**, Barnardo's; **Claire Summers**, NPS Probation, Team Leader; **Sarah Telford**, Survive, Chief Executive; **Kathryn Birtles**, South Gloucestershire Council, Education Adviser Early Years; **Sonya Miller**, South Gloucestershire Council, Head of Integrated Children's Services; **Holly Magson**, South Gloucestershire Council, Work Force Development Advisor; **Mark Dean**, AWP; **DCI Simon Crisp**, Police; **Blanche Duffy**, South Gloucestershire Council; **Helean Hughes**, South Gloucestershire Council, Head of Education, Learning and Skills; **Richard Capp**, South Gloucestershire Council, Senior Community Safety Project Officer; **Robert Walsh**, South Gloucestershire Council, Head of Safer Stronger Communities; **Geri Palfreeman**, South Gloucestershire Council, Service Manager Preventative Services; ; **Janice Suffolk**, Lay Member; **Karl Stephenson** Lay Member; **Lisa Harvey**, South Gloucestershire Clinical Commissioning Group, Deputy Nurse Director, Designated Nurse for Safeguarding Children; **Sara Blackmore**, South Gloucestershire, Deputy Director of Public Health; **Kate Mansfield**, South Gloucestershire Clinical Commissioning Group, Named GP for Safeguarding Children

Apologies:

Paul Coates, Merlin Housing, Director of Housing and Communities
Councillor Jon Hunt, South Gloucestershire Council, Lead Member for Children and Young People
Alison Sykes, South Gloucestershire Council, Head of Secure and Emergency Services;
Anne Morris, South Gloucestershire Clinical Commissioning Group, Nurse Director and Head of Quality and Safeguarding

Representatives:

Carol Sawkins, University Hospitals Bristol, Named Nurse for Safeguarding Children, represented by Nina Gordon
Jenny Macdonald, AWP, Managing Director for South Gloucestershire, represented by Mark Dean

Non Attendance:

Julie Jones, Soldiers, Sailors, Airman & Family's Association, Personal & Family Support Worker

Steve Waters, South Gloucestershire Council, Youth Offending Team Manager

Marilyn Harrison/Rachael Cragg, Probation

Nick Herbert South Glos and Stroud College Child Protection Officer

Sarah Thompson (interim representative) South Western Ambulance Service, NHS Foundation Trust, Safeguarding Named Professional

Lindsey Scott, NHS England

Suzanne Smith, Eastwood Park

24. Evacuation Procedure

The Chair drew attention to the emergency evacuation procedure

25. Welcome and Introductions

All introduced themselves

26. Apologies for Absence

Apologies noted

27. An Example Of Good Multi-Agency Safeguarding Children Practice

Sarah Telford, CEO of Survive delivered a verbal update. The Board agreed that the example highlighted good multi agency safeguarding children practice.

28. Minutes of Executive Committee on 22 September 2016

It was agreed the Practitioners Group will be known as the Practitioners Board.

Membership will be:

Police x 1 representative. Name received.

Social Care x 2 representatives. Names received.

Education 1-2 representatives. Helean Hughes agreed to provide names

Representation is also required from both the voluntary sector and Health.

Duncan Stanway agreed to provide a name from the voluntary sector.

No nomination to date from Health.

Action:

Terms of reference to be agreed for this Board.

David Gee stated that he now has a private law role (as opposed to a public law care proceedings role). However, within CAFCASS all private law children work has a safeguarding children element.

29. Annual Report of the Safer and Stronger Communities Strategic Partnership

Heather Goddard gave a brief overview of the safer and stronger communities strategic partnership annual report.

The safer and stronger communities strategic partnership has agreed to merge its strategic plan with that of the police and crime commissioner. Catherine Boyce explained how in response to the number and cost of DHRs she and Pip Isbell are exploring an alternative methodology (SCIE methodology) and are shadowing Bristol who have home office dispensation to pilot using SCIE methodology for their DHRs.

30. Ben Case Review Presentation

Lucy Young and Lisa Harvey delivered a presentation on the 'Ben' Case Review.

Some areas of the report referred to 'Peter'. This was confirmed as a typing error. Lucy Young and Lisa Harvey **will confirm** the signed off version of this case review.

SCIE 'learning together' methodology was used. This case review highlighted particular areas of practice, including addressing the following questions:

- How effective is our multi-agency safeguarding system at assessing and managing risk for children living in connected person placement?
- How good are we at presenting our assessment of risk to the Family Court?

The Board were asked to consider the four findings of the review.

Action:

Comments from the Board in relation to the Ben Review to be emailed to Lisa Harvey within 14 days (by Friday 4 November 2016)

It was suggested that the recommendations from this Review should be considered during the Board Development Day scheduled for 9 December 2016.

The Board acknowledged and thanked Lisa Harvey and Lucy Young for their hard work.

31. Voice of Young People

Blanche Duffy delivered an over view of the work that has been undertaken. The Board were asked to consider the proposals within the report.

A budget implication for transport and printing costs of up to £800 per year was considered and agreed

Blanche Duffy and Vanessa Huskisson were acknowledged and thanked by the Board for their hard work.

32. Early Help 6 Monthly Update

Geri Palfreeman gave a verbal update. Areas of strength and progress as well as areas of challenge and future plans were highlighted as summary points.

This report was noted by the Board.

33. Annual Report on Children Missing Education, Including Elective Home Education

Helean Hughes delivered a verbal update. The highlighted points were:

- An Elective Home Education support teacher is employed (0.4 FTE) to undertake support work. Also to help assess provision and progress and to take the necessary action.
- The total number of young people of compulsory school age in South Gloucestershire who are Elective Home Educated are recorded as 205. As of 5 October 2015 the recorded figure was 165 – this represents a significant increase of 40.
- Under the heading 'Motivation for electing to Electively Home Educate' 16 medical reasons were reported.

Action: Helean Hughes to investigate reasons for an increase in elective home education and feed back to the Board.

Action: Helean Hughes to investigate sharing of pupils' details with health

- Three safeguarding referrals were noted in the report.

Action: Helean Hughes to clarify the source of these referrals

34. Recommissioning Process of Domestic Violence and Abuse Services

Richard Capp gave a verbal update.

Recommissioning process for DA services. The DA needs assessment is completed and identified the need for services for male victims and also that are accessible for those with disabilities. There has been service user and stakeholder events and public consultation. There is in general support for the change in services although concerns have been expressed that it could take funding away from the women who are the majority of victims. There was also concern about the number of SLAs currently.

The new plan is to have 2 SLAs, one for refuge and one for high risk victims. Websites also need to be fit for purpose. The award will be made in January. Work with perpetrators is not included.

Action: A summary of 'You Said, We Did' document to be distributed with these minutes

35. Dissemination – This is How I do It – GP Surgery Charges

Kate Mansfield, designated GP for safeguarding, gave a presentation as to how information from the Board is disseminated to GPs and some of the challenges this entails.

On a separate note, there are nationwide issues concerning the funding for payment of safeguarding reports. This issue has recently arisen in South Gloucestershire; GPs charging for child protection conference reports. It is a difficult area as in some parts of the country this is routine and expected. The GPC and NHS England are currently unable to come to an agreement concerning this issue. Kate Mansfield and Lisa Harvey are continuing to look into this issue.

36. Multi-Agency Audit on Children in Transition

The Board split into two groups and were asked to consider the summary findings of two case studies each.

Action: Board members to email identified suggestions from this exercise to Lisa Harvey

37. Annual Report

The Annual Report was presented by Catherine Boyce. This was signed off by the Board. This document will be published on the SGSCB website.

38. Multi-Agency Performance Report

This report was considered by the Board.

It was highlighted by Sonya Miller that:

- The decrease in Domestic Abuse notifications for this quarter was attributed to data recording errors.
- The significant increase in the number of 'not known' referrals has been attributed to data recording errors.

39. Gypsy and Traveller Health Presentation

Miranda Thrift delivered a presentation.

Action: A copy of the presentation to be distributed with the minutes

40.6 Monthly Budget Report

Catherine Boyce gave a verbal update.

Training

Catherine Boyce informed the Board that training would continue to be chargeable and progress was being made in making training cost neutral

41. Business Plan 6 Month Update

Members were asked to consider the points from the business plan that were highlighted in red

Action: Board members to email Catherine Boyce with any updates in relation to the Business Plan

42. Annual Report on Use of Restraint in the Secure Estate

The Board were asked to approve the report. **AGREED**

Action: Catherine Boyce to add agreed paragraph regarding LADO

43. Annual Report on the arrangements with Independent Providers within South Gloucestershire

Deferred until the next meeting

44. SAFeh Update

Caryn Desmond was not in attendance.

The Board discussed the SAFeh. Questions that arose were:

- Why were SAFeh referrals so low?
- What work was being undertaken to promote SAFeh with various sectors
- It was noted that 20 referrals were received from Health without a SAFeh. Why?

Action: Caryn Desmond and Lindsey Mackintosh to investigate further details and feed back to the Board

45. Safeguarding in the Ambulance Service

Postponed. Sarah Thompson was not in attendance.

46. Logo Vote

The Board considered the logo options. **AGREED** (as below).



47. Minutes of Meeting Held on 8 July 2016 and Matters Arising

Minutes were approved by the Board

48. Forward Plan

Forward Plan was approved by the Board.

49. Any Other Business

- **Resignation of Richard Clark, Vice Chair**
Due to the resignation of Richard Clark the Board have a vacancy for Vice Chair. Board members were invited to come forward if interested in this vacant position.
- Janice Suffolk and Karl Stephenson were thanked for attending today. Board are delighted that they have both agreed to remain as lay members for a further 12 months.
- **Board Development Day on 9 December 2016. Items to be covered:**
 - ❖ Section 11 Audit
 - ❖ Ben Case Review
- **Multi Agency CSE Training – Development Opportunity**
Catherine Boyce is coordinating 'Train the Trainer' training in January 2017. Nominations to be sent to Catherine Boyce

Next Meeting to be held on: 3 March 2017. 9.00 am – 1 pm at Kingwood Civic Centre F39/40