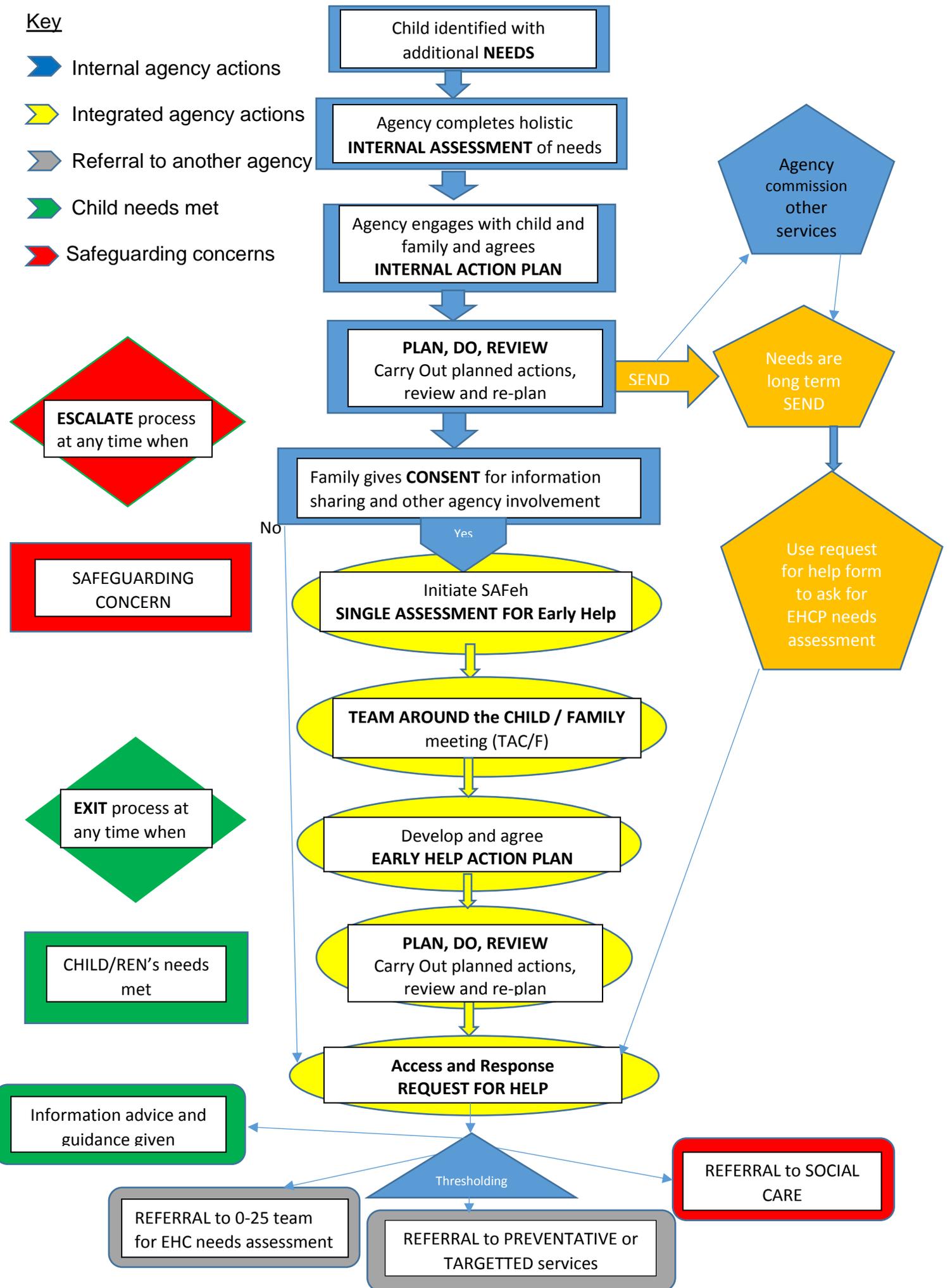


Common Business and Delivery Pathway SOUTH GLOUCESTERSHIRE

Key

-  Internal agency actions
-  Integrated agency actions
-  Referral to another agency
-  Child needs met
-  Safeguarding concerns



The Common Business and Delivery Pathway (CBDP) Guidance Notes

Universal services routinely meet the needs of most children on a daily basis. However any child may exhibit additional needs to that of their peers at any stage in their development. By identifying these needs early on, through the use of appropriate assessment, it will be possible to plan to meet those needs, by working with other practitioners, in order to prevent escalation of needs and future statutory interventions. Providing early help is a statutory expectation of all practitioners working with families, under section 11, Children Act 2004 and under Working Together 2015 guidance.

This pathway is a common, expected way of working that is child and family focused, expecting **assessment proportionate to need**, and graduated interventions that are child centred. The focus is on improving outcomes for children and young people. It is NOT a linear approach that all children or young people need to progress through every step. The appropriate steps need to be decided upon through professional judgement, skills and experiences.

Any situation can be discussed with the Access & Response Team (ART) Tel: 01454 866000 to support this decision making process.

The expected Pathway

Internal agency actions

It is expected that every agency will identify any needs above that of universal services. Internally assess the needs, considering the whole child, and put in place an internal action plan to meet them.

Special Educational Needs and Disabilities (SEND)

Where there are clear long term SEND concerns a SAFeh may not be required. Other services could be commissioned or requested directly, or a request for an Education Health and Care (EHCP) needs assessment may be required. There is no need for both a SAFeh and an EHCP. However where needs are unclear and a SAFeh used it can be used as evidence to apply for an EHCP.

Integrated agency actions

Where needs are unclear, increase, or are not met all agencies should seek consent to undertake a SAFeh. By fully exploring needs, involving relevant other agencies, holding a Team Around the Family (TAF) meeting, a clear action plan can be agreed on for all parties to carry out. This should be regularly reviewed until needs are met and the SAFeh can be closed, or should needs increase or not be met, consideration be given to request further help from another agency.

Referral to another agency

For the majority of requests for help / referral to another agency it is expected that they will usually be attached to a SAFeh – an assessment and several action plans and reviews –that demonstrate actions that have already been tried.

Safeguarding concerns

At any point where there are safeguarding concerns the Access and Response Team **MUST** be contacted immediately Tel: 01454 866000. They will advise on what needs to happen next. For most of cases we would still expect evidence of SAFeh or internal agency actions, as most safeguarding concerns emerge over time, rather than as a result of a one off significant event.

Needs met

At any time, when needs are met, any action plan in place can be closed, and universal services continue to meet more normal needs.