

Gloucestershire Football Association

Oaklands Park, Gloucester Road, Almondsbury, Bristol, BS32 4AG

Tel: 01454 615888.

Support@GloucestershireFA.com

www.GloucestershireFA.com



Career Opportunity

Designated Safeguarding Officer

Location: Oaklands Park, Almondsbury, Bristol. BS32 4AG

Salary up to £30,000 pa, subject to experience

Hours per week: 37.5

Closing Date: Midday, 15th March 2022

Interview Date: Wednesday 23rd March 2022

Vacancy Type: Permanent employee

Our Organisation

Gloucestershire FA is the governing body of football in the County. We grow participation, promote diversity and regulate the sport for everyone to enjoy. With over 600 Clubs and 2,300 teams of all ages and abilities playing in the County, Gloucestershire FA is proud to support Football For All.

We are a friendly and inclusive team and as an organisation, we promote the health, well-being and development of our staff. We have evolved a hybrid flexible working environment that enables staff to work from the office as well as offering the flexibility of working remotely in agreement with the line manager.

Please find out more about Gloucestershire FA and the work we do on our website at www.GloucestershireFA.com

Safeguarding

Gloucestershire FA is committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and the information provided.

The Role

We are looking for a person with significant safeguarding experience and a passion for grassroots football to join our team. The successful candidate will manage the Association's safeguarding work in accordance with FA safeguarding policy, procedures, regulations, standards and guidance. They will manage child and adults at risk protection concerns and play a very significant role in implementing and maintaining The FA Safeguarding 365 Standard for County FAs, driving safer practice and culture in grassroots football.

Key Accountabilities (refer to the full job description - link below)

- Operationally lead the implementation and delivery of safeguarding within Gloucestershire FA, being accountable for relevant areas of The FA's Safeguarding 365 Standard for County FAs.
- Play an effective role as a senior manager, taking a dynamic and strategic approach to safeguarding delivery within the Association, raising awareness and providing organisational support and guidance to colleagues.
- Refer to The FA Safeguarding Case Management Team child abuse and adults at risk concerns, acting in line with the relevant FA safeguarding policy, regulations and guidance.
- Deal with all low-level concerns and complaints with a focus on timeliness and outcomes and line with FA policy, regulations and guidance
- Strategically manage effective Club Welfare Officer networks; liaising with the Local Authority Designated Officers, Local Safeguarding Partnerships, Local Safeguarding Adult Boards, Children's and Adults' Social Care Services, Police Child Protection Teams and support club welfare officers (youth, adults and disability teams) to be compliant with safeguarding legislation, FA safeguarding policy, best-practice guidance and education programmes.

What we are looking for

- The successful candidate will be able to demonstrate a child-centred approach with the ability to maintain this perspective and apply common sense. They will have outstanding team working skills and be clear about what constitutes poor practice and abuse and how to manage cases effectively.
- This role would suit someone with relevant experience in a child protection, safeguarding, or welfare role. They are likely to have a qualification and/or experience from a wider safeguarding role or aligned profession – i.e. a role with safeguarding responsibilities as a teacher, with the police, the probation service, or as a council officer / school / youth work worker. Previous safeguarding responsibilities would include overseeing implementation of safeguarding policies and procedures.

What we can offer

- A rewarding career with the local governing body of the grassroots game, based in South Gloucestershire.
- Opportunities to develop your skills, knowledge and experience locally and potentially across the County FA Network throughout England and at The FA.
- Access to high-quality training, networking and personal development opportunities.
- A sensible work-life balance, working in an environment where you'll learn about all aspects of grassroots football.
- 28 days' Annual Leave including Bank Holidays, contributory pension, life insurance
- Nike corporate clothing

Equality and Diversity

Gloucestershire FA actively promotes inclusion and diversity and welcomes applications from everyone. If you have any requirements in relation to the recruitment or interview process, please include details on the application form.

About the application and selection process

- Full details of the role, including the full Job Description and application forms can be viewed and downloaded from <https://www.gloucestershirefa.com/about/vacancies>
- Applicants should complete the Application Form and Equality and Diversity Monitoring Form and return it to Recruitment@GloucestershireFA.com no later than **midday, 15th March 2022**. Applications submitted by post to the Association's office are welcome, but applications received after deadline will only be considered in exceptional circumstances e.g. proof of posting indicates undue delay through no fault of the applicant.
- Receipt of applications will not be acknowledged.
- Shortlisted applicants will be contacted by 19th March 2022 to confirm an interview date and time.
- **Interviews will be held at Gloucestershire FA's HQ on Thursday 10th February 2022.**
- If required, second interviews may be held in order to determine the most suitable candidate for the role.

Application Documents

- Job Description and Person Specification
- Application Form
- Equality and Diversity Monitoring Form

Contact

If you have any questions about the role or the selection process, please contact CEO and Senior Safeguarding Lead, David Neale, on 01454 615888 for an informal discussion.