

The review meeting

A Review meeting is held when it is helpful for all concerned to meet and discuss whether the plan to keep you safe is working. We may also need to agree some further review dates, so that we can check with you how your protection plan is working and how you feel about it.

After the Safeguarding

After the Safeguarding has closed we will give you a questionnaire. This is a short form designed for you to complete on your own or with the help of someone else and post back to us. It is anonymous and is designed for you to give us feedback about the process in general. You can also find the questionnaire on our Safeguarding website at

<http://sites.southglos.gov.uk/safeguarding/adults/i-use-services-for-adults/who-can-help-me/>

If you have questions at any time, your Social Worker will be happy to answer your questions.

Your Worker is:



South Gloucestershire
Safeguarding Adults
Board

<http://sites.southglos.gov.uk/safeguarding/>

If you need this leaflet in a different format please call 01454 863136



South Gloucestershire
Safeguarding Adults Board



*Safeguarding Process:
Information for
Adults at Risk*

If someone reports abuse, this is called raising a safeguarding concern. Anyone can raise a safeguarding concern. It might be made by the person who is at risk, a friend or family member, a paid carer or someone else.



Raising a safeguarding concern

Safeguarding means protecting an adult's right to live in safety, free from abuse and neglect. South Gloucestershire Council has a legal duty to make enquiries if it believes an adult is experiencing, or is at risk of, abuse or neglect. This should establish whether any action needs to be taken to stop the abuse or neglect and if so, by who.

Abuse can happen any time, anywhere and be caused by anyone. It might be:

Something that happens once

Something that happens often

A deliberate act

Something that was unintentional



Your safeguarding

If it is decided that a safeguarding enquiry needs to happen, a worker will work with you to understand the risks to your safety and to help identify ways to keep you safe. This person will usually be a social worker. You will be asked what you want to happen to keep you safe and we may use the word 'outcome' when we talk to you about this. We will try and work with you to achieve your chosen 'outcome'. However, there may be occasions when for various reasons, we cannot get you everything you want



**IF IN DOUBT SPEAK OUT
01454 868007**

The Safeguarding enquiry

We will arrange for an enquiry to be carried out into the concerns.

- ✓ We need to find out the facts about what has happened.
- ✓ This will help us understand how you can keep safe in the future.
- ✓ It may also be needed to help keep other adults safe.
- ✓ The Social Worker may carry out the enquiry or they may ask someone else who works with you to talk to you about what has happened.
- ✓ You can have someone sit in with you for support.
- ✓ We may also need to talk to other people involved and look at written records.

Making a plan to keep you safe

We will work with you to come up with a plan to help keep you safe.

If you have the mental capacity to make decisions about your safety, your wishes will be central to this plan.

If you have been assessed as not having mental capacity to make this decision, we will arrange for someone else to represent your views.

This could be a family member or a friend.



If you do not have anyone that you would like to support you, we can ask an independent person (an Independent Mental Capacity Advocate – IMCA) to do this. Decisions will be made in your best interests in line with the Mental Capacity Act 2005.



The planning meeting

Sometimes other people also need to be included in making the plan to keep you safe. In this case we will arrange a meeting called a planning meeting.

People who are involved in supporting you to be safe will be invited.

You will also be invited and you can ask someone to come and support you. You do not have to attend this meeting if you do not want to.

Even if you do not come to this meeting your views will be included in any plans that are made.

Sometimes a plan is needed to keep other people safe as well. In these situations you may need to leave for part of the meeting while other people at risk are discussed.